



FORDHAM PREP

Jesuit Education is Faith, Scholarship & Service

Part-Time Staff Position - School Social Worker

The Institution

Founded in 1841, Fordham Prep is a Catholic Jesuit college preparatory school for young men located on the Rose Hill Bronx campus adjacent to Fordham University in New York City. With approximately 950 students enrolled in grades 9-12, Fordham Prep draws young men of diverse backgrounds from throughout the boroughs of New York City and its surrounding suburbs. Fordham Prep's mission is to form leaders committed to faith, scholarship, and service through a college preparatory education in the Catholic Jesuit tradition.

The Position

Fordham Prep seeks a part-time School Social Worker to conduct risk assessments, crisis intervention, and counseling for our students. Applicants should be either a Licensed Clinical Social Worker (LCSW) or Licensed Master Social Worker (LMSW). The social worker will be part of a clinical team led by the School Psychologist who will be tasked with serving the student body and the School Counseling team.

Ideal candidates will bring experience working with adolescents in a secondary school setting, and be able to support the school's mission of fostering young men of academic excellence and good moral character through a commitment to the ideals of Jesuit education. The ideal applicant will leverage extensive knowledge and experience of adolescent mental health in order to best serve the needs of our students and families. At the heart of this effort is the value of *cura personalis*, the individual care of every student through a professional relationship that respects his gifts, talents, and experiences. The ideal applicant will combine empathy, cultural awareness, and expertise to respond to the needs of a richly diverse student body.

This is a 10 month per year, part-time staff position with regular hours three days per week from 8:00 a.m. to 4:00 p.m. The School Social Worker reports directly to the School Psychologist and works closely with the Director of School Counseling, Counseling Department, Principal, and Administration.

Responsibilities

- Assist the school's efforts in ensuring that students are socially and emotionally supported through empirically based clinical interventions
- Provide individual counseling to address personal, social, mental health, and/or interpersonal challenges as needed

- Work collaboratively with Principal, Administration, School Counselors, School Psychologist, Parents and other entities to help to identify, support and intervene with students who are struggling with personal/social/emotional/mental health issues.
- Follow-up with referrals from school counselors in a timely manner, and provide written and/or verbal feedback on referred students
- Conduct on-going clinical outreach as needed including, but not limited to, conducting mental health screenings, contacting outside treating professionals and parents/guardians, and setting up additional student check-in meetings
- Coordinate services with external providers and link families to appropriate community resources as needed
- Complete documentation, progress notes, and reports in guidance with ethical responsibilities and legal mandates in the clinical field
- Engagement in student programming, including student support groups
- Participation on the Crisis Team
- Participation on the Student Services Team
- Completion of annual goals and review by the School Psychologist
- Perform other duties as assigned

Qualities, Experiences, and Skills of the Ideal Candidate

- Expertise as a Licensed Clinical Social Worker (LCSW) or Licensed Master Social Worker (LMSW)
- A commitment to the principles and ideals of a Jesuit education as set forth in Fordham Prep's mission statement
- Extensive knowledge of adolescent development and interventions
- Excellent written and oral communication skills
- Excellent record keeping and organizational skills
- Experience working in secondary schools
- Knowledge of/relationships with a network of local, adolescent and family resources, *i.e.*, community counseling centers, hospital-based programs, and private practitioners
- Proficient in individual and crisis counseling as well as small and large group work, *i.e.*, student support groups and prevention education programming for various populations
- Experience working with students with learning issues
- Ability to work effectively and professionally with all constituents, *i.e.*, students, parents, faculty, and staff, who represent diverse backgrounds.

Application Process

Applications will be accepted until the position is filled. Review of applications and interviews will take place as soon as possible and the position will be filled shortly thereafter. The start date will commence as soon as the position is accepted. Please email a letter stating personal interest, a comprehensive resume, and the names and phone numbers of at least two references (who will not be contacted until later in the interview process) to the attention of Dr. Joseph Petriello, Principal, at employment@fordhamprep.org.

Fordham Preparatory School is an EOE (Equal Opportunity Employer). This is a 10 month part-time staff position (September to June). Part-time staff are not eligible for employee benefits.